



**Wapiti Nordic Ski Club Executive Meeting  
Wednesday, April 15, 2020**

Meeting called to order at 7:00 p.m.

Due to the COVID-19 virus, and recommendations for physical distancing, the executive meeting was held via Zoom.

**Attendance:** Christine, Randy, Liz, Doris, Theresa, Michael, Matt, Lori, Cori

**Approval of Agenda:** Most of the agenda will be related to the pandemic and the club's response to it.

**Approval of Minutes for March :** Randy made a motion to approve the minutes, seconded by Matt. Carried.

**Governance**

- Pandemic Response - Michael
  - Chalet Closure - The building (old chalet) has been secured and the intention will be to open it again as soon as possible. Michael talked about having a standard response to squatters that are on site. Members can call the RCMP or Conservation Officers. There is concern about the folks perhaps being on drugs or alcohol. Eric has a key to the Chalet and will make sure it remains closed. Eric and some of the other "Tanks" have been keeping it maintained.
  - Busy Parking Lot Perception - Conservation officers have visited the North parking lot on a busy weekend. If there is a perception that people are congregating and not following physical distancing guidelines the trails may be closed. The information is on our website and Facebook page. We will likely see a higher than normal traffic on the trails due to other areas being closed. By posting signs and information on our webpage we are showing due diligence. We will need to post the information about biking and the recommendations for etiquette on bikes. Crawford continues to check the outhouses for hand sanitizer and other supplies. People also assume a certain risk when they use the outhouse.
  - Impact on Programs - Lori reported that ABA has said to halt programs until mid June, then it will be re-evaluated. The competitive and recreational mountain bike programs have been cancelled, along with the Duathlon. Perhaps more information needs to go on our social media about Trailforks. After June we will need to see what can be organized. Lori and Sharon will work on refunds for biking programs.

- Finance Impact - We need to keep track of lost revenue due to closure and cancelations. We would include biking, the Colour Run and school programs that didn't operate. No income is received from the Walk in the Forest program held the first week of May. Please provide any information to Doris.
- Tapping into other information sources/ Support Groups - Biathlon Alberta is offering coaching clinics online. They have told coaches to be wary about sending links to athletes for workouts. They will be holding a session April 22 on training from a distance. They want to develop protocols for e-learning and training prior to sending them out. Nordiq Canada has not released much information yet. GP Sports Connection is having weekly calls to deal with the situation.
- Additional Sign requirements - It was suggested we need some Members only - No Trespassing signs. Christine will investigate the signs with SOS graphics. Matt has said they are good to work with and they made our signs for the winter. Michaels sandwich boards in the line of traffic have been effective.
- Pandemic Response - If we had to close the trails we could close our entrances and tape off at gates. This would show our due diligence. Currently the snow conditions are great and lots of members are skiing. The day pass revenue has been good due to the website. Thanks for setting that up Christine! Right now there is minimal impact on the club as winter programs are generally wrapped up now.
- Infrastructure Master Plan - The last quote that Matt got for the survey was expensive. Matt has talked to other people about a probable solution, and he is investigating getting another lease adjacent to the ones we have already. If a border of a lease is joined you can apply to amalgamate the leases with a less intensive survey. Matt thinks this is a good idea and will be investigating further and will try and have information for the next meeting. Master Plan would need a list of what we still need to do - such as a survey and public engagement. Matt says that we would need a survey sent out to our membership. We want to include as much information as possible on the business plan. We don't want to add buildings that we don't need as this will add to our bond cost. Great work Matt!! Matt said if we get the recreational lease that it would be good for 60 years. If the process turns out to be too costly we should approach the County for financial support.
- Business Plan - Michael has written a draft of the Business Plan from the information we received. Michael and Christine will spend more time reviewing the business plan and will share with the board.
- Insurance - Lori had send a document to board members from our insurance company. We are covered for mountain biking at the Nordic trails. All competitive riders are covered through the provincial sport body, Alberta Biking Association.
- Operational Management - Michael had previously distributed the "Operational Decision Making Options" document. The document is for discussion now and offers alternatives for going forward. Michael suggested there are some decisions that need to be brought to the whole board and some decisions, such as when do the lights go on, are more operational decisions to be made. Michael also suggested an accountability be built into the operations options. A committee of Michael, Lori and Doris will look at the document and provide a recommendation to the board.

## **Operations**

- Timing of trail use/summer membership transition - It was suggested that since the mountain bike registrants do not need the summer membership link right away that we wait until ski season is over to open memberships. There may be a week of skiing left. Crawford will be

renovation the skating lane as long as he can, where the snow is the best. It was suggested that walkers could use the multi-use trails. There was a discussion about whether Zone 4 or the webpage would be most appropriate for summer memberships. Lori thinks we can simplify the membership process.

- Fluoro Wax Update - The EU has banned the sale and distribution of fluoro wax and the FIS has said that by June and July it should not be used. Nordiq Canada has said that any provincial competition use non-fluoro waxes. The decisions are based on the fact that the compounds persist in the environment. Wax manufacturers are coming up with alternatives. We need to post next winter that no fluoro based waxes be used at the club. Some grip waxes are okay but not the glide wax. Don't go buy any!!
- Volunteer Hour Tracking - Please return all volunteer tracking sheets to Christine!

### **Financial Report**

- Lori is looking at getting more of the banking done online. Lori discussed financial planning in response to the pandemic. What happens if we close the trails? What would be the financial impact? What if the closures last into the winter season? Can we prepare for the impact?
- Biathlon Alberta - Michael received a cheque for \$1,900 for hosting the Calforex Cup.

### **Round Table**

- Randy - The Colour Run set for the beginning of May is being rescheduled into a "Virtual Run".

Thank you Michael for setting up the "Zoom" meeting.

Next Meeting May 20th.

Meeting adjourned at 8:39 pm.