



**Wapiti Nordic Ski Club Executive Meeting
DRAFT MINUTES
Wednesday, June 26, 2019**

Attending:

Cori Janes	Christine Rawlins	Doris Gordon
Matt Wild	Michael Morgan	Randy Hopkins
Lori Brough	Liz Tinworth	Theresa Thompson

Regrets :JoAnn Cazakoff, Grant Bourree

Meeting called to order at 7:03

Approval of Agenda

Approval of April and May Minutes - Minutes were reviewed. Liz made a motion to approve the April minutes, seconded by Christine. Carried. Cori made a motion to approve the May minutes, seconded by Liz. Carried.

Governance

- Secure the Land -
 - Walk with Stacey - Matt and Doris - Had a good meeting with Stacey. She reviewed the process for applying for a Recreation Management Area. These include: First Nation consultation; Survey of area; Historical resources list; wetlands review; and a determination of a charge per acre as a bond (generally if there are more structures the bond is higher). Michael is to work on a letter to the county to ask for help with the survey costs. We talked about the TFA process. We still need to get prior approval for putting up any structures, moving dirt, bringing dirt in (invasive species) and cutting trees.
 - Meeting with Church Camp - Michael and Matt met with Jeff Nutting from the Church Camp. There was agreement on clarifying an agreement about the access road. There was an agreement to move on with the process. Michael also suggested that if the camp wanted to use the camp in the winter a snowmobile could be used.

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- Policies - Michael has suggested that there are some policies that have priority:
 - business plan for 1 - 2 years
 - Job description for Operations Manager
 - Rental Fees Matrix and documents that go along with it
 - Safety for staff
 - Trail Maintenance

Christine has contacted Holly and she would be available to come for an evening meeting to help us with our business plan. Christine is to determine a date with her.

Director and Coordinator Reports

- Treasurer - Lori - The budget right now is where she expects it to be. A cheque was received from Biathlon Alberta for over \$3,000 from the Calforex Cup. Expenses would still need to be taken out of this amount.
- Summer Programming - Lori - The bike race in May was very successful. It was a recreational race with over 50 registered. The Duathlon on Father's Day was fun! There were lots of dads and kids registered. The ladies group had their wrap-up Monday - successful program. The kids wrap up was a down hill race with ice cream floats at the top. It was lots of fun! The Don't Get Lost Race is open for registration on Zone 4. Lori asked for approval to go ahead with planning another Fast and Female during the Christmas holiday season. The executive was supportive. Lori talked about putting an ad in the Community Connections again.
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- Marketing - Christine - Christine has a contact for the Bear Smart program and will create an event at the club. She is working on a summer newsletter. Matt mentioned there is a Wilderness First Aid at Nitehawk July 12 - 14th.
- Cross Country Ski Team - Liz - The team is still meeting once a week. Last weekend team members went hiking to Windfall Lake in the Tumbler Ridge area. Three team members are heading to a ski camp in Kaslo. The team has a number for the bottle depot - PPC Number - #2140 Wapiti Nordic Race Team.
- Celtic Academy - Liz - Liz recently met with Kelsey. They have no complaints about this year. They would like some similar times next year, with additional biking. They are interested in bringing a storage unit out to store their equipment. Michael will check with Crawford for an appropriate space.
- Baithlon - Randy - Tentatively they are looking at a Calforex Cup in January, likely closer to the end of the month.
- Trails - Matt - Trails do not have as many trees down as usual. Many of the pine beetle trees are already down. There is a lot of brush growing along the trails - especially the single track.
- Discussion on Next Meeting - Christine to contact Holly for meeting in August. Exec meeting August 28th

Follow up:

Michael - write letter to county re survey of lease area.

Matt - send list to Michael of points from Stacey.

Policy - Michael to develop a draft format.

Next Meeting: Wednesday, August 28th