



**Wapiti Nordic Ski Club Executive Meeting
Wednesday, May 20, 2020
Draft Minutes**

Meeting called to order at 7:06 p.m.

Due to the COVID-19 virus, and recommendations for physical distancing, the executive meeting was held via Zoom.

Attendance: Christine, Randy, Doris, Theresa, Michael, Matt, Lori,

Approval of Agenda

Approval of Minutes March 15, 2020 : Theresa made a motion to approve the minutes , seconded by Matt. Carried.

Governance

- Secure the Land
 - Lease - Matt has been looking at the process of getting a lease for the north side, then joining with the south leases. This seems to more cost effective. At present forestry companies have given up the rights to logging on the area, but there may be mineral rights extractions. Matt has been in touch with the replacement liaison with the church camp in regards to the road access. Matt is going to try and set up a meeting with church camp representatives, along with board members. Matt will also check with Stacey to see what type of survey may be required for the lease.
 - Alberta Transportation - Michael has received information and drawings with the Highway 40 twinning implications for our trails. The spots identified previously - the north parking lot and a corner of our south trails remain the same. Previously there were indications that the construction would respect that our infrastructure be made "whole". **Michael made a motion to form a sub-committee to deal with securing the land. Seconded Christine. Carried.** Michael and Matt volunteered for the committee. Michael will approach Grant to be part of committee.

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- Operations Management - The subcommittee met and Michael presented the results of the meeting. The sub committee evaluated the 5 options described and determined that options 1 and 5 did not fit with the long term vision of the Board. Option 3, a small committee of the Board (2-3 members) appointed to lead Operations was the preferred choice. In this option it would likely be that the 2-3 Board members would divide the operations responsibilities along lines of expertise or interest or function while still collaborating as a committee where

appropriate. If there were not adequate Board member interested in this approach then Options 2 and 4 also had merit. With respect to Option 4, while the potential to hire an Operations Manager is an option in our long term plan, we did not see ourselves being immediately able to fund this position. Also to appoint someone who is not on the Board would require some extensive work and is very dependent on the person with the appropriate skills and perspective of the Club being found. The committee would be responsible to come up with roles, responsibilities and terms of reference. Christine indicated an interest in serving on the committee. If any other board members are interested please send your name to Doris.

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Operations

- Return to Play - Under Michael's supervision the range opened May 5th. Michael has done a trial with an athlete who is on the Biathlon Alberta Development Team. There have been 4 sessions with Michael and Nathan. No one is allowed in the tower, there is physical distancing, separate scopes for each person and each athlete uses their own mat. Michael said it means that each athlete needs to be pretty independent. Michael received a checklist from Biathlon Canada about "return to play". The checklist defines risk and asks that we follow provincial health guidelines. Micheal will share the checklist with us. Lori is still waiting to hear from Alberta Bike Association. She says ABA may be waiting to hear from Cycle Canada.
- Summer Memberships - So far we are selling quite a few summer memberships. Christine said we have also been selling day passes! We have had reports of people being inconsiderate, not cleaning up, leaving garbage and not physically distancing. The question is how do we police that? Lori volunteered to write up a welcome letter to send to our new members. Christine will work on "parking tickets".
- Pandemic Implications - Lori has had to cancel the biking program (*Lori do we have an estimate of this?*) Two winter school programs were cancelled and any spring school programs were unable to run. (Last year we had programs for 3 different schools, 2 - 3 classes from each school). There will be extra signage costs. Christine is still waiting to hear about the BMFF. Currently they have laid off all their staff. The college has been asking us to reserve the theatre with a \$500 deposit. We did receive a \$5,000 operating grant from the County of Grande Prairie. Casinos are funded quarterly, with our quarter missing two weeks of operation. (*Since the meeting we have found out that our casino grant was \$28,000*) We still don't know about what will happen in the fall.
- Programs for the fall - Doris has received requests for information about programming for the fall. At present we do not have enough information about pandemic precautions to provide answers. The same would be true with our contract renewal with the Celtics.
- Firewood - Doris and Theresa will develop some plans to deal with wood cleared in the bike park.
- Storage Waxing - Theresa and Doris will try and develop a plan to storage wax rentals and jackrabbit skis, following provincial health guidelines.

Round Table

- Randy - The Colour Run set for the beginning of May, was held as a virtual run. There were over 100 participants and they raised \$20,000.
- Theresa - Hopefully the pandemic guidelines will allow us to have an NCCP training course in the fall.

- Trails - Matt - Thanks for the “pink” course. There have been many positive comments about it. There has been one bridge that floated away but it is back in place!
- Lori - She has been busy working on our non-profit status paper work. Lori would like us to work on our by-laws, especially in regards to our insurance. JoAnn has worked on a rewrite and we need to move forward with that. **Lori made a motion to create a by-law sub-committee, seconded Michael. Carried.** The members would include JoAnn, Lori, Doris and anyone else who is interested. Lori has been looking at our finances and is drafting a policy for the board to review.
- **Draft minutes**
- DGLW - Options to still hold the DGLW were discussed. Staggered times over several days were discussed, with runners given a start time and the runner giving us a finishing time. The course could be set out for several days.
- Christine - A newsletter should be out by the end of May.
- Doris - The wood splitting bee filled up the shed with firewood for next year. Thanks to Brad and Theresa for the use of their wood splitter!

Thank you Michael for setting up the “Zoom” meeting.
Next Meeting - Tentatively set up for June 17th
Meeting adjourned at 8:35 pm.