



Wapiti Nordic Ski Club Executive Meeting DRAFT MINUTES October 21, 2020

Meeting Held via Zoom

Attendance: Theresa, Michael, Lori, Christine, Liz, Randy, Dan, Matt, JoAnn, Doris

Regrets - Cori

Welcome

Approval of Agenda

Approval of Minutes - Randy made a motion to approve the September minutes, seconded by Theresa. Carried.

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Governance

- Fees sub-committee recommendations - The sub-committee presented a proposed fee structure. The rationale behind increases was to cover the additional costs of cleaning and sanitizing products. Additionally there has not been an increase in fees for a number of years. After discussion a few changes were made. **Randy made a motion to accept the recommendations with changes, seconded Dan. Carried.**
- COVID sub-committee recommendations -The COVID sub-committee provided recommendations based on current Alberta Health documents. Christine suggested we ask Health Inspectors to do an audit of the lodge. It is recommended that anyone entering the lodge wear masks. Physical distancing will be difficult in any area of the lodge. The timing tower and Biathlon tower would not be considered public areas. It is recommended that high touch areas be cleaned daily by club volunteers. Liz agreed to make up a schedule for cleaning. Christine will post the recommendations on the website.
- Capital Requests - At the last meeting we had discussed trying to repurpose the County Capital Grant to the lights in Biathlon. We will ask for a change although it may need to be deferred to another year. There have been some donations to help with the lights in Biathlon.
- Fall General Meeting - We will need a Zoom account for the general meeting. It was suggested the club purchase an account. Doris will prepare a draft agenda for the meeting. There are options to vote on Zoom. Meeting agenda items would include budget, COVID recommendations, election and reports from each area.

Operations

- Banff Mountain Film Fest - Christine had distributed information about presenting the BMFF in a virtual format this year. An email vote from staff all agreed to the virtual format. Christine will be getting some more information out.

- Race Team - JoAnn - A Memorandum of Agreement between the Race Team and Claire, Nathan and Caroline Race Team Coaches) was presented by JoAnn.
- Celtic program - Liz and Lori have finished the budget and the final work on the contract is being done.
- Zone 4 - Registrations - Lori will make the changes to Zone 4 in line with the fee increase discussed earlier tonight. The 10% discount will be in effect until November 30th. There was discussion about raising the Chicks registration fee.
- Ski Swap - Nitehawk is not having their swap due to COVID. Lori and Doris will work on a plan for Wapiti Nordic.
- Lights - It was agreed to start turning the lights on when skiing on groomed trails starts.
- Travis Toews Visit - Matt informed us that Travis Toews (MLA) would be visiting the club at 9 am Friday, October 30th. Travis wants to see WNSC. Matt says he has been very supportive of the club in regards to the Highway 40 development. It was suggested we forward him the video made by tourism earlier this year. Matt felt we would need to talk about Budget/Fundraising, how COVID is effecting programs and the impact of highway 40.
- Jackrabbits - Dan spoke about having Jackrabbit lessons staggered this year to avoid congestion in the lodge area. Each group could start 15 minutes apart, with the older skiers first. The usual hot dogs and hot chocolate would not be available.
- Auditors - JoAnn and Dan volunteered to be auditors for this year.
- Grants - Lori, through her involvement with Women in Sports Leadership, has found information about several grants. She will pursue this further.

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Budget 2020-21

- Lori shared a draft budget for the upcoming year. Last year there was a decline in annual memberships. The summer memberships doubled but that may not happen next year. Fundraising has been effected, with a loss from the BMFF. There are some casino funds remaining from last year, and we have the County operation grant of \$5,000. We will need to increase funds for cleaning and disinfecting supplies. Lori predicts an operating loss so we will need to come up with some fundraising ideas. The budget will be presented at the general meeting.

Meeting Adjourned at 8:55 pm. The Biathlon Team was on skis today!

Director and Coordinator Reports

- ◆ Treasurer – Lori
- ◆ Trails – Matt
- ◆ Facilities Maintenance – Cori
- ◆ Biathlon - Randy -
- ◆ Jackrabbits - Dan
- ◆ Cross-Country Ski Team – JoAnn
- ◆ Marketing – Christine
- ◆ Programs – Theresa
- ◆ Member at Large – Liz
- ◆ Secretary – Doris -
- ◆ Vice President - Christine
- ◆ President – Michael
- ◆ Past President - Grant

