



**Wapiti Nordic Ski Club Executive Meeting  
Wednesday, September 20, 2017  
DRAFT MINUTES**

**Attending:**

Cori Janes	Grant Bourree	Matt Wild
Doris Gordon	Ken Perry	Dan Martin
Lori Brough	Michael Morgan	
Christine Rawlins	Davis Alton	

Guests: Jean Guillmette

Meeting called to order at 7:03 pm.

Grant welcomed everyone to the meeting and asked everyone to introduce themselves. Grant made a special mention to thank the Casino volunteers for their help at the July casino.

**Cori made a motion to accept the minutes from June 21st, distributed by email. Seconded Christine. Carried.**

**Approval of Agenda**

Ken Perry had just received the proposal from the Celtic Sport group and wanted it added to the agenda. He invited Jean Guillmette, one of the instructors to the meeting. Grant asked Matt for his approval to put the Celtics proposal on the agenda ahead of the Fourward proposal.

**Business**

- Update on Summer Activities - Lori said a successful Don't Get Lost in the Woods was held. She and Laurie Lyle from the GP Walk, Run club organized the race. There were 126 runners. Medals were made out of small tree cookies! Lori also had some t-shirts made that were all sold. The children's mountain bike program was successful. Four small races were held and Lori is interested in opening up the races to more participants. There was a great turn-out for the uphill race, with ice cream at the summit.
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## DRAFT MINUTES

- Ski swap - Lori has made contact with Nitehawk, and we can join them at their ski swap November 4th. They take 20% of the cost of items sold, but they will not charge our club if we can provide volunteers to help. Skis will be taken Friday night.
- Budget Preparation - The October executive meeting will be Oct. 18th. For Lori to prepare the budget she will need proposed budgets in by October 11th. The Fall General Meeting will be November 1st. Lori reported the ski team had sponsorship to help purchase an event tent, but not enough for the whole thing. **Lori made a motion to purchase an event tent for \$2,700, with \$1,700 from the Verizon sponsorship and \$1,000 coming from mountain biking revenue. Seconded Cori. Carried.**
- Celtics Proposal - Ken had a copy of the Celtics approval which he discussed. The program is for students in Grade 4-8 , an average of 20 - 25 students per class, with 5 schools participating. Concern was raised by several executive members as the school groups have been out using the facility without approval, without proof of insurance, no waivers being signed or contractual agreement. Grant also asked about the ratio of teachers to students. Jean explained that he has been doing orienteering and mountain biking (with Nitehawk bikes and instructors). The students come by bus, and have been at the Nordic centre from 9:30 - 11:10, and from 12:30 - 3:00. Jean gave us his phone number if we had questions - 780-296-5638. Many questions/comment were made: - how do we let daytime users know about the groups? Will they still come? How do we manage the number of students? This will encourage future users. We are responsible for the recreation area. There is a balance between encouraging use and managing the number of people. Questions about monthly reporting on activities and number of students. Activities would include biking, orienteering, snowshoeing and skiing. Do the adult supervisors have the same expectations as we do? Can we include a clause that we can terminate the agreement? We need clarity on what access the program will need to outhouses/ lodge/ facilities. There will be an increase in janitorial and water costs and supplies. Other school groups are required to have waivers signed prior to coming out to the trails - this proves that we are not negligent, and are keeping track of the students on the trails. If the groups are coming continually WNSC should be named on the school insurance. **Michael made a motion that the Celtic Sports Program students may use the Wapiti Nordic Ski Club facility for the month of October upon:**
  - a) proof of an Emergency Response Plan
  - b) proof of insurance with Wapiti Nordic Ski Club as an additional named party
  - c) signed waivers for each participating student and
  - d) a weekly tally of classes for the month of September,
  - with further review of their proposal at our October meeting.

**Seconded Cori. Carried.** Ken Perry will let the Celtic program know the results of the motion.

- CCA/CCC Insurance Committee Report - Michael reported from the committee meeting. The committee would like to have a 1 year trial basis of members being able to opt out of the CCC and CCA fees. The committee will prepare information that would go to all the members. For members in programs that benefit from CCC/CCA programs the fees will be mandatory (all ski development programs). Michael

## DRAFT MINUTES

suggested that Zone 4 be changed so that members could indicate whether they wanted the funds to go to CCC/CCA or to the club. Yearly membership would stay the same. **Michael Morgan made a motion that we allow members to opt out of the CCC/CCA fees for a one year trial period. Seconded Ken Perry. Carried.**

- Fourword Proposal - Matt distributed copies of the Fourword Mountain Bike Skills Park proposal. Fourword would be our partner at the site to develop a “skills park”. Each skill could have signage including the level needed for that skill. The location is indicated on the map, near the Bunny Hop trail. The structures would be made of rock, wood and dirt. Fourword would cover the cost of the construction and signage. There would need to be a controlled access, with 1 entrance and 1 exit. Signs would indicate members only. The structures would be designed for mountain bikes and each structure would require specific skill levels. The WNSC would be responsible for maintaining the structures and biannual inspections. These would be permanent structures. WNSC would need to designate one person to inspect the area. Prior to development we would need approval from Alberta Agriculture and Forestry. Christine has a contact. Matt said that they would not need to cut down any trees. Matt will flag the area so we can see what area is in the proposal. It was requested that we bring the request back to the October meeting.

### Roundtable

- Facilities - Ken - Should we discuss mosquito control for next summer? There was an article in the paper about highway 40 twinning. Do we need a member involved? Christine will look into contacts.
- Trails - Cori - We were asked to think about designation a trail as multi-use - fat bikes, snowshoes, dogs, skiing.
- Christine - The website is almost 80 % complete. Christine hopes to get it up and going by early October. It is still a work in progress. Christine wants the ability to create mailing lists.
- Jackrabbits - Dan - He is working on a list of leaders for Jackrabbits. He was asking about keys for the rental room. There was some discussion about how many roller skis we need.
- Doris - Calendar information distributed. If anyone knows any other events please let her know. Discussion about the need for another CANSI course. Doris will check with Henri Madsen.
- Fast and Female - Thanks to Lori for being catalyst for Fast and Female. It will be October 15th at GPRC.

Adjourned 9:06 p.m.

Next Meeting October 18th.  
Fall General Meeting Nov. 1st.

Budgets to Lori by October 11th.