



**Wapiti Nordic Ski Club Executive Meeting
Wednesday, February 19, 2020
DRAFT MINUTES**

Meeting called to order at 7:04 pm

Attendance:

Michael, Christine, Liz, Theresa, Dan, Randy, Doris
Regrets: JoAnn, Lori, Matt, Cori, Grant

Approval of Agenda

Approval of Minutes for January - Randy made a motion to accept the minutes, seconded by Christine. Carried.

Governance

- Spring General Meeting Date - The meeting has been set for Saturday, April 25, from 11 am - 12 noon. Topics include progress on lease, Highway 40 twinning, BMFF.
- Volunteer Risk Assessment - Michael presented a number of 'Risk Assessments' he has developed based on volunteer work around the club. There was some discussion if they had to be done each time or if once a season was enough. We also talked about some activities (such as group leader) being less risky than splitting logs. If there are any more categories you would like to see please let Michael know. Christine will see about making them available on the website.
- Insurance - Matt raised some concerns about our current insurance and if it covered biking. At present the County says our trails are covered, but not the type of downhill trail at Nitehawk. Lori has all the youth enrolled in the Mountain Bike programs become ABA members, so they are covered. There are still some questions that need to be clarified.
- DRAFT MINUTES
- eCommerce - In the past month the website day pass option has been used to purchase 59 day passes. Some annual memberships have also been sold. The issue is the ability to transfer information from the website to Zone 4 for memberships. It was suggested Lori, Christine and Sharon meet to resolve the membership issue before the Summer memberships come on sale.

- BMMF - Christine presented information on the fees for the BMFF. In the last 4 years there has been a 20% increase in fees we are charged. Examples are the screening fee from the BMFF and the use of the college theatre. Our prices have not changed so our revenue is decreasing. Christine has proposed that we increase fees for next year.

Operations

- Calforex Cup - Traditionally there has been either a Calforex Cup or an Alberta Cup race each year, as it was felt 2 events would strain the volunteer base. This year the coordination was not great, but Biathlon Alberta and Cross Country Alberta are working on next year's calendar, hoping not to have any events overlap. Michael wanted to know if there was interest in applying for one. As the race team is planning a trip to Norway next winter they are not interested. Michael will provide some suggested times to Biathlon Alberta.
- DRAFT MINUTES
- Water pumping system - There has been a water management issue this year with several areas where overflow seeps onto the trails. Crawford has been renting equipment from town and working to keep the trails open. Dominic and Michael provided input, and a water pump was purchased to use on those spots. Michael wondered if there are critical culverts that need work?
- Loppet - Lori has set up registration on Zone 4. The Race Team will be helping with the Loppet, Lori has ordered toques and there was discussion about a Jackrabbit fee.
- Ski North Video - Thanks to Lori and Breanna. The video has been posted in a few places. It turned out well!

Director and Coordinator Reports

- Alberta Winter Games - Both Biathlon and Cross Country had a great time at the games. There were some very successful athletes. Randy said both teams were together as the venue was the same.
- Jackrabbits - Program is going well. The weather has been more cooperative!

Adjourned at 8:30

Reminders

Next Executive Meeting moved to Wednesday March 25th
Spring General Meeting Saturday April 25th.
Executive Meeting for April - Michael to confirm.