WNSC Draft Board Meeting Minutes

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| Date | March 16, 2022 @ 7:00 pm |
| Location | [zoom](https://can01.safelinks.protection.outlook.com/?url=https%3A%2F%2Fus02web.zoom.us%2Fj%2F84037737752%3Fpwd%3DWEhYbGRFMk5USzJWWTI3d0FBZzVsdz09&data=04%7C01%7CJasmin.Greavett%40gov.ab.ca%7C87dfe96fc23e49ce20c208d8e7ca04ad%7C2bb51c06af9b42c58bf53c3b7b10850b%7C0%7C0%7C637514202134216276%7CUnknown%7CTWFpbGZsb3d8eyJWIjoiMC4wLjAwMDAiLCJQIjoiV2luMzIiLCJBTiI6Ik1haWwiLCJXVCI6Mn0%3D%7C1000&sdata=GX7cLbn3Y1p7y4mnsYlvxQ6zidj56UReofcksuS3jSk%3D&reserved=0) |
| Regrets: | Matt |
| Attendance: | Michael, Christine, Theresa, Jasmin, Randy, Amber, Ken, Lori, Dallal, Gordon | |

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| **MEETING OPENING** | |
| **Agenda item: Welcome** | **Presented by: Christine** |
| Called to order 7:02 pm | |

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| **Agenda item: Approval of Agenda** | | **Presented by: Christine** | |
| Christine presented the agenda **MOTION** to approve as presented Approved by consensus. | | | |
| **Agenda item: Approval of Minutes** | | **Presented by: Christine** | |
| **MOTION** by Jasmin | To accept as presented | | **Seconded by Christine. Passed** |
| **OLD BUSINESS** | | | |
| **Agenda Item: HWY 40 Update Presented By: Michael** | | | |
| Nothing to update. Will give it a year or so before further investment in trail.  **Agenda Item: County Bridge Replacement Presented by: Michael**  WNSC has sourced a number of engineering quotes. Steel arch culvert design. Slightly wider, taller and longer than current structure. On track to start and finish sometime between June – Oct. WNSC needs to verify that existing trail light system won’t impede development.  **COORDINATOR REPORT**  **Monthly Report**   1. Family Try-It Day  * New initiative based on feedback that cost is a barrier to families accessing the WNSC. * Will be pushed early in the season to promote participation in winter programming * discounted volunteer-led instruction & group ski. * One-time eligibility. * $50 for a family of 4 (day pass and rentals if needed)  1. Picnic Shelter Rehab  * WNSC will be responsible for materials and supplies.   Motion by Michael to approve straightening picnic shelter and option 1 as presented in the Coordinator’s report, with work pending feedback from Trails committee within two months. Seconded by Randy. Approved.   1. Process to wrap-up the ski season  * Direction to keep schedule as is. No need to schedule lodge attendants into April. Can send reminder asap to storage wax skis at the lodge over the next two weeks. * Discussion on rental availability moving forward with spring conditions; ski, skate, snowshoe  1. Easter Egg Hunt  * Board agrees it sounds like a good idea. Just have to wait to see what dates will work based on trail conditions.  1. Event Management Process  * Concept presented to and supported by the Board.   Snowshoeing program learning: hard to offer programs with all levels of fitness welcome that satisfies expectations for all.  Lori – recommended having a calendar to help keep a working internal document to help the board look ahead at what is coming up month by month as a planning tool.  Dan has agreed to stay on with the Jackrabbits program next season! | | | |
| **NEW BUSINESS: OPERATIONS** | | | |

**Agenda Item: GP Sport Connect – Try It Day Presented by: Christine**

Dallal will see what comes up from summer programing in the next month and will see if there is a fit for us to offer Try-It Mountain Biking

**Agenda Item: Celtics Presented by: Michael**

Michael will continue to try to connect Celtics contact. They have been invoiced based on a previous contract.

**NEW BUSINESS: GOVERNANCE**

**Agenda Item: City of GP Rec & Culture Strategy Engagement Presented by: Christine**

Postcard in the mail – for survey. We have received an email for the group WNSC to attend a meeting on WNSC behalf to speak about what WNSC has to offer. March 22 at 11am. Tied to grant funding. Lori offered to attend on our behalf.

City has put in bid for 2024 Alberta Winter Games. Just in the preliminary stages. Christine will keep us up to date on any official announcements.

**Agenda Item: Spring General Meeting Presented by: Michael**

Decided to hold AGM in person

Agenda ideas:

* Volunteer appreciation/recognition
* Brief financial update
* Winter in review

Board meeting will be April 20 so we would hold it April 30 in the afternoon

Michael will pull out old agendas next week and will send out an outline to the board next week to get our approval so that can make sure the agenda is out to the public with in the 21-day timeline

**Agenda Item: Policy Development Contract Presented by: Jasmin**

Can table to next month.

**FUNDING / GRANTS**

**Agenda Item: Upcoming Presented by: Gordon**

Pembina – has application completed. Needs to be sent in by month end. Will request for rental skis and optics for biathlon

City – 3 new grants would like us to apply for them. Deadline for them is May 31st

Operating grant will be applied for as well.

**SUB-COMMITTEES**

**Agenda Item: Bylaws Presented by: Lori / Jasmin**

Draft revised bylaws presented for approval:

* Annual members seems to be most invested/involved and should be the only ones that can become a board member.
* Board agrees the membership should continue to elect the executive.
* 6.1 – maybe should open to 7-12 directors including the executive.
* 6.2 – should consider a cap on the number of terms for positions. Someone should be around for a minimum of 2 years and maybe a maximum of 3 terms? Challenge when staggering elections of the positions have to be careful because often vice moves into president role but then we would be interfering with the vice president term. The executive can then decide the general directors’ roles and these don’t need to be defined in the titles

Goal is to not change out more than half the board members on any given year.

Lori requested the board take a closer look at this and maybe send out some ideas prior to the next meeting and be ready to hash this out before the next meeting so we can have this ready for the agm. Lori and Jasmin will have another meeting to finalize prior to April meeting

Do we need 2 agm’s? The board wants to move to just having the fall one as that is after our fiscal year end. We would still have this April one and then we would move towards just one a year starting this fall

**Agenda Item: Trails Volunteer Recruitment Presented by: Ken**

Matt is chairing that committee. They have put forward their ideas and now the next step is to have a meeting to discuss what is priority to move forward on

**Agenda Item: Special Events Presented by: Christine/Lori**

BMMF

* Some media promotion has been happening

Loppet

* Recommendations – ski distances short distances and the long distances have the most attendance and should look at some course adjustments including eliminating the hill to the forest trails for the short distances.
* Some info to be compiled for the event coordinator in a folder so that it lays out what needs to be done leading up to the event

SUNdog 5.8 3rd Party race May 28 most of their events raise funds for community groups

* Outdoor trekkers – Krista – want to host an event at wapiti 5.8km
* 11.6km
* 10hour race solo or team relay
* Like the idea of having a central staging area by our stadium
* Would cap it at 200
* Would bring out porta potties
* Good with the entry fees per user would be $5/user
* Leave no trace
* Christine would work with Dallal and be the contact for this
* Lori suggested we should use this opportunity to promote out programs there as well with our tent out and possibly selling some of our swag etc.

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| **DIRECTOR & COORDINATOR REPORTS** | |
| **Agenda Item: Updates** | **Presented by: All** |
| Directors provided general program updates for information.  Lori – no updates or concerns as treasurer  Nothing for facilities  Randy biathlon– fun weekend in Hinton racing. Good to be racing again. This weekend is their wrap up. Artic winter games preparation. Found a new venue for biathlon range on a golf course in Ft Mac.  Reps from spirit north meeting trying to promote snowshoe and skiing to indigenous communities  Jackrabbits – Dallal provided update earlier  Christine – will aim for a newsletter by end of March  Theresa – summary from Doris Winter programs – 24 sessions  Groups from pwa and gppsd academies  Donovan and North helped  Just over $5000 has been billed to schools for this  Race team – board approved April 2 wrap up sleepover at the lodge  We will continue with our end of season until then and dependent on trail conditions.  Had our last Alberta cup races in Drayton ValleyMarch 5/6. Great time wrapping up the race season with great effort by all our racers.  We have 2 team members going to nationals in Whistlers this week to compete.  Mountain biking – rec and competitive open registration  Just looking to recruit some coaching  Ladies program may be a little more informal and be more of a group ride as Lori has less time for the coaching aspect of this for formal training  Biking ladies’ workshops may have to wait until the fall as there not be the support for training | |
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**Motion to adjourn by Christine. Approved by Consensus.**

Meeting adjourned at 9:03 pm.

Next Meeting April 20 @ 7pm via zoom