WNSC Draft Board Meeting Minutes

|  |  |
| --- | --- |
| Date | May 26, 2021 @ 7pm |
| Location | [https://us02web.zoom.us/j/84037737752?pwd=WEhYbGRFMk5USzJWWTI3d0FBZzVsdz09](https://can01.safelinks.protection.outlook.com/?url=https%3A%2F%2Fus02web.zoom.us%2Fj%2F84037737752%3Fpwd%3DWEhYbGRFMk5USzJWWTI3d0FBZzVsdz09&data=04%7C01%7CJasmin.Greavett%40gov.ab.ca%7C87dfe96fc23e49ce20c208d8e7ca04ad%7C2bb51c06af9b42c58bf53c3b7b10850b%7C0%7C0%7C637514202134216276%7CUnknown%7CTWFpbGZsb3d8eyJWIjoiMC4wLjAwMDAiLCJQIjoiV2luMzIiLCJBTiI6Ik1haWwiLCJXVCI6Mn0%3D%7C1000&sdata=GX7cLbn3Y1p7y4mnsYlvxQ6zidj56UReofcksuS3jSk%3D&reserved=0) |
| Regrets |  |
| Attendance | Michael, Liz, Lori, Matt, Theresa, Amber, Jasmin, Randy, Gordon, Ken, Christine |

|  |  |
| --- | --- |
| **MEETING OPENING** | |
| **Agenda item: Welcome** | **Presented by: Michael** |
| Called to order 7:04. Welcome to new members. | |

|  |  |  |  |
| --- | --- | --- | --- |
| **Agenda item: Approval of Agenda** | | **Presented by: Michael** | |
| Michael presented the agenda for approval with the additions of:   * Welcome to New Members * GPVS Bureau Policy Workshops | | Approved by consensus with additions | |
| **Agenda item: Approval of Minutes** | | **Presented by: Michael** | |
| Michael presented the April minutes for approval. | | | |
| **MOTION** by Theresa | To approve as presented | | **Seconded by Amber. Passed.** |
| **OLD BUSINESS** | | | |
| **Agenda Item: HWY 40 Update Presented By: Matt** | | | |
| Met with contractor & surveyor and walked through lit piece of trail that will be removed. Agreed on section of trail to be removed. Possible that the light in that section will not be impacted. Expecting compensation for any impact and anticipate the work will be done fairly timely.  Expecting the earliest completion of bridge work would be 2022. | | | |
| **NEW BUSINESS: GOVERNANCE** | | | |

**Agenda Item: New Member Welcome Presented by: Michael**

Welcome to Ken Perry and Gordon Halliday! Both new members gave a brief overview of their passions and what they look forward to contributing to the board.

**GPVS Bureau Policy Workshops Presented by: Michael**

Michael has expressed interest with the GPVS Bureau on upcoming Policy Workshop. Will inquire about membership for the Club.

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| **NEW BUSINESS - OPERATIONS** | | | | | | |
| **Agenda Item: County Fire Smart** | | | | | **Presented by matt** | |
| Work won’t start until 2022 but Matt has asked that they keep us in the loop if they plan to work on WNCS lease so we can provide supervision. | | | | | | |
|  | | | | |  | |
| **Agenda Item: Trail Lighting Repair** | | | | | **Presented by: Michael** | |
| Plan to change lights out before next winter.  Matt has shared a quote to convert to LED lights. Total cost with installation is ~$75K. Contractor will apply for a grant to provide a rebate of ~$16K.  **Motion by Michael** to strike a sub-committee to explore lighting options **Seconded by Ken**. **Passed.**   * Sub-Committee Members: Ken & Michael   Board will consider the potential ROI before choosing what, if any, option is worth pursuing at this time. | | | | | | |
|  | | | | | | |
| **SUB-COMMITTEES** | | | | | | |
| **Agenda Item: COVID Recommendation Presented by: Michael** | | | | | | |
| Restrictions will be lifted June 1st to limits in place prior to the most recent round of lockdowns. | | | | | | |
| **Agenda Item: Bylaws** | | | | **Presented by: Lori** | | |
| Nothing to report | | | | | | |
| **Agenda Item: Program Fees** | |  | | | | **Presented by: Lori** |
| Nothing to report. | | | | | | |
| **WNSC Fundraising Presented by: Liz** | | | | | | |
| Has received approval of County Grant application.  Not successful for the first round of Healthy Communities funding. Re-submitting application for the 2nd round in June. | | | | | | |
| **Trails Volunteer Recruitment Presented by: Michael** | | | | | | |
| No volunteers recruited as of yet. Any interested individuals to be directed to Matt and/or Crawford. Authorized personnel (paid or volunteers) require supervision, proper training, etc for trail maintenance. Board members are expected to intervene if they notice people doing trail maintenance without WNSC knowledge or consent.  Clarified what can/can’t be done by WNSC:   * Fallen trees can be cleaned up. * WNSC cannot sell or donate the wood. * We are not able to cut down dead trees.   Board will create PSA for website/newsletter:   1. cautioning members using the trails in strong winds of the risk of falling trees; and, 2. leaving trail maintenance to authorized personnel only   **Don’t Get Lost In The Woods Presented by: Lori**  Save the Date sent out for Sept 11th. Details still being worked out.  **Mountain Biking Program Presented by: Lori** | | | | | | |
| 30 women went through 3 sessions of introductory lessons before lockdown.  Basic Cycling Skills clinic trained 8 instructors  3 Coaches went through Level 1 & Level 2 Trails training  Starting the programs up again June 1st. | | | | | | |
| **DIRECTOR & COORDINATOR REPORTS** | | | | | | |
| **Agenda Item: Treasurer** | | | **Presented by: Lori** | | | |
| Lori presented a verbal update of financial position: $286K cash available | | | | | | |
|  | | | | | | |
| **Agenda Item: Trails** | | | **Presented by: Matt** | | | |
| Settlement with HWY 40 – should develop a plan to spend the money. Matt recommends it be reinvested in the Club’s infrastructure. Some potential items include:   * Rerouting the existing ski trails displaced by HWY 40 * LED light upgrade. We could never shut them off * Reroute the bike trails displaced by HWY 40. Build a green and blue loop for our members and MTB program * Lease amalgamation.   Encouraged board members to send other ideas to Matt for further consideration. | | | | | | |
| **Agenda Item: Facilities** | | | **Presented by: -** | | | |
| Vacant. Michael and Ken working on Terms of Reference for the position. | | | | | | |
| **Agenda Item: Biathlon** | | | **Presented by: Randy** | | | |
| Michael & Randy attended workshop on changes in waxing protocols and options with the elimination of Flouros. | | | | | | |
|  | | | | | | |
| **Agenda Item: Jackrabbits** | | | **Presented by: -** | | | |
| Vacant. Lori will investigate ski inventory needs. | | | | | | |
|  | | | | | | |
| **Agenda Item: Race Team Parent Representative Presented by: Amber** | | | | | | |
| Roller skis rentals made available for those who wanted them. Hoping to run for a few weeks in June. Restarting after that Aug 24th. | | | | | | |
| **Agenda Item: Marketing/Communications** | | | **Presented by: Christine** | | | |
| Reminder to send any items for the newsletter to Christine. | | | | | | |
| **Agenda Item: Programs** | | | **Presented by: Theresa** | | | |
| Nothing new to report. | | | | | | |
| **Agenda Item: Member at Large** | | | **Presented by: Liz** | | | |
| Confirmed the Club is happy to continue the Celtic Academy Program as is. Liz will look to renew that contract. | | | | | | |
| **Agenda Item: Secretary** | **Presented by: Jasmin** | | | | | |
| Nothing to report. | | | | | | |
| **Agenda Item: Vice President Presented by: Christine** | | | | | | |
| Nothing new to report. | | | | | | |
| **Agenda Item: President** | **Presented by: Michael** | | | | | |
| A number of reports of individuals staying at the Shaw Cabin. Michael has reported the situation to the Scout organization and offered assistance in addressing it if needed. | | | | | | |
| **Agenda Item: Past President Presented by: -** | | | | | | |
| Not in attendance. | | | | | | |

Meeting adjourned at 8:22 pm.

Next Meeting June 16 @ 7pm via zoom