WNSC Draft Board Meeting Minutes

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| Date | Sept 22nd, 2021 @ 7pm |
| Location | [https://us02web.zoom.us/j/84037737752?pwd=WEhYbGRFMk5USzJWWTI3d0FBZzVsdz09](https://can01.safelinks.protection.outlook.com/?url=https%3A%2F%2Fus02web.zoom.us%2Fj%2F84037737752%3Fpwd%3DWEhYbGRFMk5USzJWWTI3d0FBZzVsdz09&data=04%7C01%7CJasmin.Greavett%40gov.ab.ca%7C87dfe96fc23e49ce20c208d8e7ca04ad%7C2bb51c06af9b42c58bf53c3b7b10850b%7C0%7C0%7C637514202134216276%7CUnknown%7CTWFpbGZsb3d8eyJWIjoiMC4wLjAwMDAiLCJQIjoiV2luMzIiLCJBTiI6Ik1haWwiLCJXVCI6Mn0%3D%7C1000&sdata=GX7cLbn3Y1p7y4mnsYlvxQ6zidj56UReofcksuS3jSk%3D&reserved=0) |
| Regrets | Amber, Gordon |
| Attendance | Michael, Theresa, Lori, Jasmin, Randy, Gordon, Ken, Christine |

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| **MEETING OPENING** |
| **Agenda item: Welcome** | **Presented by: Michael** |
| Called to order 7:05.  |

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| **Agenda item: Approval of Agenda** | **Presented by: Michael** |
| Michael presented the agenda  | Approved by consensus as presented |
| **Agenda item: Approval of Minutes** | **Presented by: Michael** |
| Michael presented the July minutes for approval.  |
| **MOTION** by Theresa | To approve as presented | **Seconded by Matt. Passed.** |
|  **OLD BUSINESS** |
| **Agenda Item: HWY 40 Update Presented By: Matt** |
| Agreement settled. TFA Complete – can begin modifying trails & replacing culverts as planned.Currently organizing contractors. |
| **NEW BUSINESS: GOVERNANCE** |

**Agenda Item: Budget Prep / HWY 40 Funds Presented by: Michael / Matt**

$60K required for current trail/infrastructure modifications. Remaining HWY 40 funds will be allocated to future trail/infrastructure improvements. Proposal to strike a committee to gain insight on trail improvement priorities for the board’s consideration.

**MOTION** by Matt to strike Trail Improvement Sub-Committee. **Seconded by Theresa**. **Passed.**

* Ken, Lori & Matt as members
* Will put out call for committee members on FB

Michael will write Terms of Reference for the Committee

**Agenda Item: City Built Together Application Presented by: Michael**

Letter of support provided to the City of Grande Prairie for their funding proposal.

**Insurance Appraisal Presented by: Lori**

Lori will submit request to ensure coverage sufficient.

**Canadian Fiber Optics (CFO) Proposal Presented by: Matt**

CFO will be putting in infrastructure in the WNSC area. We have the opportunity to tie the Lodge into their network which would provide unlimited data. Quoted $12K to tie into their network, reduced from $20K, if completed this year. Boosters could provide WIFI to the Biathlon Tower.

Additional ongoing monthly fee ~$100/month.

This would be an alternative to the tower option previously explored. Matt will get updated quotes from CFO and a quote from Star Link for comparison and submit to the board for a motion by October or sooner if necessary.

**MOTION** by Matt to choose Canadian Fiber Optics as the provider of internet for WNSC this fall. **Seconded by Christine**. Tabled until formal quote provided to the board.

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| **NEW BUSINESS - OPERATIONS** |
| **Agenda Item: Instructor Courses**  | **Presented by Theresa** |
| Nordiq Alberta contracted for community coaching NCCP Course in Grande Prairie. Tentatively scheduled for Dec 11th & 12th for Jackrabbits Leaders and others. Will schedule CANSI courses to support provision of adult lessons as well. |
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| **Agenda Item: Membership & Pricing 21-22**  | **Presented by: Lori** |
| **MOTION** by Lori to accept Committee’s recommendation for membership and pricing for 2021-22 as presented. **Seconded by Matt. Passed.**See attached spreadsheet.**MOTION** by Lori to accept Committee’s recommendation for Group Rates Matrix 2021-22 as presented. **Seconded by Matt. Passed.**See attached spreadsheet.**Agenda Item: Capital Item for Mountain Biking Presented by: Lori**DGLW revenue to purchase tent for mountain biking. Quoted $1,600 includes shipping & gst. Tent will say “Wapiti Nordic Bike Club.”**MOTION** by Lori to purchase tent for mountain biking as quoted. **Seconded by Christine. Passed.****Agenda Item: Staffing & Prep for Ski Season 21-22 Presented by: Lori**Anticipate 2021-22 will be another successful year for the Club and present an opportunity to trial a paid part-time staff position. Subcommittee to flesh out position details for presentation at next Board meeting:* Christine, Lori & Jasmin

**FUNDING/GRANTS****Agenda Item: Updates Presented by: Michael**Lease renewal grant submitted.Weyerhaeuser grant in development for biathlon needs & rental equipment |
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|  **SUB-COMMITTEES** |
| **Agenda Item: COVID Recommendation Presented by: Michael** |
| Nothing to report. |
| **Agenda Item: Bylaws** | **Presented by: -** |
| Nothing to report |
| **Agenda Item: Program Fees** |  **Presented by: Christine** |
| Nothing to report. |
| **WNSC Fundraising Presented by: Randy** |
| Nothing to report. |
| **Trails Volunteer Recruitment Presented by: Michael** |
| Nothing to report.**Don’t Get Lost In The Woods Presented by: Christine**Over 100 registrants! Well received. |
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| **DIRECTOR & COORDINATOR REPORTS** |
| **Agenda Item: Treasurer** | **Presented by: -** |
| Nothing to report |
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| **Agenda Item: Trails** | **Presented by: -** |
| Nothing to report |
| **Agenda Item: Facilities** | **Presented by: Michael**  |
| Trail lights replacement will begin next week and be completed before season opening.Reports of people using the WN Chalet and Shaw Cabin. WN Chalet has been secured. Will be creating signs for Shaw Cabin to indicate it is private property.  |
| **Agenda Item: Biathlon** | **Presented by: Randy** |
| Spoke with contact at AB Sport regarding Arctic Winter Games. Team needs to be chosen by Dec 21, 2022.  |
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| **Agenda Item: Jackrabbits** | **Presented by: -** |
| Dan has found Leader and will work with them this season as a transition year. |
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| **Agenda Item: Race Team Parent Representative Presented by: Amber** |
| Dry-land training went well. 21 athletes. Races planned starting Dec. Team Ski Swap planned for October. |
| **Agenda Item: Marketing/Communications** | **Presented by: Christine** |
| Monthly newsletters starting again in Oct.Banff Mountain Film Festival released 2 additional programs available through the WNSC website. Upcoming festival in Banff may be hybrid model. Have booked GPRC Jan 14-16, 2022.  |
| **Agenda Item: Programs** | **Presented by: Theresa** |
| Proposal from Chicks on Sticks & School Ski Groups presented for information. |
| **Agenda Item: Member at Large** | **Presented by: -** |
| Nothing to report. |
| **Agenda Item: Secretary** | **Presented by: Jasmin**  |
| Working with Sport Connect on draft policies. Fundraising Calendar completed. |
| **Agenda Item: Vice President Presented by: Christine** |
| Nothing new to report. |
| **Agenda Item: President** |  **Presented by: -** |
| Will organize an open grooming discussion to improve effectiveness and efficiencies |
| **Agenda Item: Past President Presented by: -** |
| Not in attendance. |

**Motion to adjourn by Michael. Seconded by Christine. Passed.**

Meeting adjourned at 8:58 pm.

Next Meeting October 20th @ 7pm via zoom

AGM Nov 27th (time TBD)