



**Wapiti Nordic Ski Club Executive Meeting
Draft Minutes
Wednesday, September 16, 2020**

Attendance: Michael Morgan, Dan Martin, Matt Wild, Lori Brough, Theresa Thompson, Christine Rawlins, Liz Tinworth, JoAnn Cazakoff, Randy Hopkins, Doris Gordon

Regrets - Cori

Welcome Meeting called to order at 7:04 pm

Approval of Agenda

Approval of Minutes - Matt made a motion to accept the minutes from August, seconded by Lori. Carried.

Governance

- Highway 40 impact update - Matt, Greg Poirier and Doris met with 6 folks from highways and the engineers to discuss the access road to the gravel pit. They didn't come to the meeting with any prepared ideas for the club. They did walk on the effected trails and discuss replacement trails. Greg provided a very good background on developing race trails and explained that you just couldn't join up the trails that were taken out. We were told that no work would be done until spring. They are doing some work on a CAD program to provide to the club. Matt has been in touch with both MLA's and he said they will support us. We have asked for compensation to replace the trails and to replace the lights taken that will be taken out. Right now the centre of the road is marked with stakes, the side of the road is blue flagging and the orange flagging is the right of way.
- Secure the land - We need to negotiate winter access for the church camp.
- Winter programming and schedule - Dan is still interested in developing some type of Jackrabbit program this winter. It will look different - hot dogs and hot chocolate are out. Doris and Melissa are interested in the Chicks program. The Cross Country Race Team had been practicing and would be considered a cohort. Doris will contact Connie regarding Adult Lessons.
- DRAFT MINUTES
- COVID relaunch implications - Doris/ Lori - Discussion regarding the relaunch guidelines. The "Do Not enter" with COVID symptoms are posted. If / when the lodge opens we will need to post the limit, request masks for upstairs and downstairs. It was recommended that daily

cleaning of washrooms and high touch areas be completed, with perhaps 2x on the weekends. Liz, Michael and Doris agreed to meet as a sub-committee and bring recommendations to the next meeting. (JoAnn also agreed to be on this committee.) It is recommended we check on the dates of each document, as guidelines are changing frequently.

- Capital Requests - Matt - As we are not proceeding with the survey of the lease we can ask the county to change our Capital Request. We would need to provide a matching grant. Suggestions were lights for the Biathlon stadium. Lori will ask for an extension for the grant and defer it until next year.

Operations

- Program Status - The Cross Country Team has 30 athletes, with Claire, Nathan and Carolyn as coaches. They are under the impression the race season is on. Prior to each practice the team members complete the COVID questionnaire. Biathlon is practicing 3x a week. They are having an introduction for new members this weekend. There has been discussion about how to operate the Bears program, but so far there have been no guidelines to deal with all the shared equipment. Lori has started up a Gals and Gears in the Fall program, capped at 12 registrants plus coaches. She was also able to start a short session for Competitive Youth, capped at 15 athletes.
- Grant Opportunities - Lori brought some ideas for grant applications. If anyone is applying for a grant they should let Lori and Michael know so we aren't duplicating. Randy and Liz offered to help search for grants that we may be suitable.
- DRAFT MINUTES
- Celtic program - Contract, budget - Liz - The Celtics have 68 sessions lined up for this year, including biking, snowshoeing and skiing. Kelsi has the waivers and will get them to Liz. We will need the Celtics to keep track of each student attending per day for COVID tracking. We also talked about adding additional money for enhanced cleaning.
- Nordiq Alberta Coach of the Year - JoAnn brought the news that Claire Richter has been named coach of the year by Nordiq Alberta. She shares this honor with another coach in the province. We will a picture of Claire when she receives the certificate.
- Don't Get Lost in the Woods - Lori - The DGLW was another success! COVID recommendations were followed. Racers started at 5 minute intervals. Due to the staggered starts we were able to talk to the racers and get to know them. We received some really positive comments. We had one racer that was lost, but Lori and Doris followed our "lost racer" protocol and were able to find her safely.
- Program/ Club Fee Matrix - Lori - The program fee matrix was presented by Lori. It is along the same lines as our fee matrix, but this looks at the use of the club trails/lights/building by specific programs. Lori wanted something consistent for all user groups, both summer and

winter. **Lori made a motion to implement the Program Fee Matrix, using the lower fee. Seconded by Michael. Carried.**

- Zone 4 - Registrations - Lori will be putting program fees for all programs on Zone 4.
- Home Schooling Programming - Doris - It was suggested if we go ahead with rentals we could offer a program during the day for students that are on home schooling.
- Sub-committees - Set dates for meetings - There are 3 subcommittees that need to meet :
 - COVID recommendations: Michael, Liz, JoAnn, Doris
 - ByLaws : JoAnn, Lori, Doris
 - Program Fees : Lori, Christine, Doris

Budget 2020-21

- Please get budgets to Lori as quickly as possible. Lori needs the budgets at least by **October 14th.**

DRAFT MINUTES

Director and Coordinator Reports

- ◆ Treasurer – Lori - Bank statements will be coming.
- ◆ Trails – Matt
- ◆ Facilities Maintenance – Cori
- ◆ Biathlon - Randy -
- ◆ Jackrabbits - Dan
- ◆ Cross-Country Ski Team – JoAnn
- ◆ Marketing – Christine - BMFF may be doing some virtual events at Banff Centre. There may be a virtual opportunity for films. The County is applying for grants for Firesmart - there may be an opportunity for us. Over the summer the website sold 83 day passes.
- ◆ Programs – Theresa - Theresa will investigate what training for leaders may be available, either NCCP or CANSI. Biathlon is doing more virtual training. Coaches week is coming up and there may be some free online courses at that time.
- ◆ Member at Large – Liz
- ◆ Secretary – Doris -
- ◆ Vice President - Christine
- ◆ President – Michael
- ◆ Past President - Grant

Meeting adjourned at 9:02 pm

Next Meeting Wednesday, October 21st

Budgets to Lori by October 14th

Fall General Meeting, Wednesday November 4, 7 pm

Using Zoom technology

