WAPITI NORDIC **DRAFT**

WNSC Board Meeting Minutes

Date	Wednesday, August 19th, 2026 @ 7:03 pm
Location	Steve Cooper Lodge
Attending	Cam, Serge, Geo @ 7:15, Matt, Cori, Greg, Michael & Robin via zoom
Regrets	Dan

1.0 MEETING OPENING

Item	Responsibility
1.1 Welcome. Cam chairing the meeting.	Cam
1.2 Approval of Agenda ➡ Moved by Serge (carried)	Cam
1.3 Approval of Minutes ➡ Moved by Matt, seconded by Serge (carried)	Cam
1.4 Old Business / Business Arising	
1.4.1 Acknowledgements/Thankyou ➡ Water in the 'Dungeon': Michael thanked Doris for organizing a work party to remove items from the dungeon and affected area. Greg Poirier spent many hours removing wet & moldy drywall, and taking all the soggy & ruined materials to the dump. ➡ Thanks to Christine for her assistance with creating a QR code for the Cowboys vs Aliens event.	Cam

2.0 STAFFING

Item	Responsibility
2.1 Trail and Facilities Attendant Check In ➡ Patrick has returned from vacation and is getting caught-up with mowing and resuming his usual summer activities.	Michael
2.2 Operations Coordinator Check In ➡ Ashleigh now has an account set-up for Record of Employment. Thanks to Serge & Dora for their assistance.	Michael

3.0 NEW BUSINESS: OPERATIONS

Item	Responsibility

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3.1 Summer Events & Programs — Greg, Cori, Michael, Matt

- E-bike demo. Report from Greg. Nothing new from MSG, perhaps hosting in September.
- Cowboys vs Aliens, September 26th. Report from Greg. Major event sponsor: Ernies Sports Experts. To this end, the event sponsor package provided by Robin was very helpful. Greg will follow-up with Ernies to thank them and seek feedback regarding the sponsor package.
- NWP Run with the Wolves, September 23rd. Report from Michael. We need someone from the club at this event to act as a liaison (Patrick, Doris?). Matt will contact the event organizer to review the chosen trails & update as needed.
- Nitehawk Encore 5km, October 2nd? Report from Michael. The Portable Toilet requirement for hosting an event of the proposed size was met with doubt & disappointment. Cam heard back from the new race director and confirmed that the event will not be held at the club.
- Don't Get Lost in the Woods. Report from Michael. Registrations at 44 participants, 11 of whom are ski club members.

3.2 Summer Maintenance — Michael

- Lighting. Trail lights have been ordered for the lights that are out, plus one. Dominic looking at the parking lot lights, no updates at this time. Light replacement planning for September is underway (eg. arranging a lift).

3.3 Outside User Group Requirements & Application Form Review. — Cam

- The recently added Portable Toilet requirement for user groups, with numbers over 50 participants, has been met with concern and negative feedback. It is unlikely a user group, paying the event fee, will want to clean the club outhouses after their event, nor do they, based on feedback, want to arrange for Portable Toilets. Of note, over time the septic vaults will fill and the significant expense to empty them falls to the club. Country Pump Out (Portable Toilets) is willing to work groups such as ours. The following motion is intended for groups between 50 to 200 participants as it was acknowledged that larger groups (eg. 'provincials') typically are prepared and organized for the provision of portable toilets.

➡ 2026 August 19 #1: Motion to amend the fee of the Group Event Policy, increasing the per person user rate to offset the cost of the club providing event portable toilets on a best effort basis. It will be the user group's responsibility to maintain the cleanliness of the portable toilets. Moved by Serge, seconded by Greg (carried 7 - 0). Abstained: Michael.

3.4 Winter Multi-use Trail User Change Proposal — Matt

- Over the past *winter season*, the walking/running (foot traffic) to North Trails, especially the ridge leading directly from the trailhead, has increased significantly resulting in, for the most part, irreparable damage to the trails and ruining the experience for the intended winter users (fat bike, snowshoe, ski).
- Suggestions:
  - Increased signage to direct foot traffic toward the trail leading to the Chalet and onto the Boy Scout road, and away from the (fat bike, snowshoe, ski) ridge trail.
  - Pack the Chalet trail & Boy Scout road (leading to the Shaw cabin), making it more enticing & walkable for foot traffic.

3.5 Insurance, County Program Renewal Pending. — Michael

- The club has two active polices with the County (Blanket Liability & Building Insurance). Michael has completed the risk assessment & related paperwork to renew the policies. The club is not going to require the Liability Insurance - for discussion later.

4.0 FINANCIAL REPORT/FUNDING/GRANTS	
Item	**Responsibility**
4.1 Financial Report • As reported previously, the club's total revenue remains less than expected. Caution expressed regarding "it's in the budget" as we're spending more than we're bring in. ➡ Motion to accept the June & July financials as presented. Moved by Geo, seconded by Greg, carried (8 - 0)	Serge
4.2 Designation of Reserve Funds	Serge
4.3 Grant Applications	Serge
4.4 Budget Preparation	Serge
4.5 Sponsorship Proposal • Sponsorship Package, as emailed to the board, briefly reviewed. Requesting board members review & provide feedback prior to the next meeting. Once finalized & approved, the Sponsorship Package will be ready for distribution. To this end, the Operations Coordinator, or board member, will very likely have a communications & follow-up role. Once initiated, it will be very important to honour all sponsorships as many sponsors will often renew. Tabled for now. • Subcommittee created : Robin, Serge & other. Michael will reach out to suggested contacts.	Robin

4.6 Potential “Goliath Expedition” Fundraiser • Serge is meeting with the fundraiser coordinator in September and will have more to share at a later time.	Serge
4.7 Membership/Rates Discussion Considerations • Special meeting of the board booked for Wednesday September 2.	Michael

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5.0 GOVERNANCE	
Item	**Responsibility**
5.1 Bylaw and Procedure Work • Christine, Robin & Michael have met. They are looking to decide on a format to take to the Fall General Meeting. In many ways, it is better and less cumbersome to repeal and replace the current bylaws rather than taking a piecemeal amendment approach. The current bylaws are from 1979, with one change since that time which was moving the AGM from the fall to the spring,	Michael
5.2 Board Safe Sport Owner/Advocate • Cori will undertake this role.	Michael

6.0 SUB-COMMITTEES	
Item	**Responsibility**
6.1 Equipment Sub-Committee • Retired tractor disposal. The plan is to get the tractor listed on Marketplace within the next 2 weeks.	Cam
6.2 Insurance & Multi-use Membership Sub-Committee	Cori/Matt
• Completed & will be coming off the agenda	

7.0 DIRECTOR & COORDINATOR REPORTS	
Item	**Responsibility**
7.1 Treasurer. CRA follow-up, 2025 has been filed for the club.	Serge
7.2 Trails Nordic Trails Coordinator Nordic Grooming Coordinator Multi-use Trails Coordinator. • The designated up trail, 'Hornet Uptrack', a 5 km loop on the south side of the property, has been completed and is on Trailforks. Further trail development is ongoing between Reunion Summit & the Wapiti Lookout. Many trails have been amalgamated, while others have been discontinued. Specifics are regularly updated on Trailforks.	 Cam Cam/Patrick Matt
7.3 XC development	Dan
7.4 Biathlon development	Michael/Cori
7.5 Programs	vacant

7.6 Events	vacant
7.7 Marketing/Communications	Christine remotely
7.8 Funding	vacant
7.9 Directors At Large	Greg, Robin, Geo
7.10 Secretary. • Permission granted by the board to tape the meetings as an aid to completing the minutes.	Cori
7.11 Vice President. • The new equipment for pushing back the edges of the trails is working very well. Update for the board: The need for more grooming equipment has been identified. To be discussed at future meetings. And, a bulk storage solution (tank) for storing fuel, other than gerry cans, will also need to be addressed.	Cam
7.12 President. • The next Alberta 55 Plus Provincial Winter Games are scheduled for April 1, 2028 in Grande Prairie. This information was new to the board. The club is now waiting for communication from the City regarding hosting requests and/or requirements.	Michael

8.0 IN CAMERA	
8.1	

Adjournment at 8:50 pm

Next meeting: Wednesday September 16