



WAPITI NORDIC

WNSC Board Meeting Minutes

Date Wednesday, February 25th, 2026 @ 7:00 pm
Location Steve Cooper Lodge
Attending Michael, Cori, Cam, Matt, Serge, Dan. Geo via Zoom
Regrets Eric, Ken

1.0 MEETING OPENING

Item	Responsibility
1.1 Welcome	Michael
1.2 Approval of Agenda	Michael
1.3 Approval of Minutes ➔ Moved by Serge, seconded by Matt	Michael
1.4 Old Business / Business Arising	
1.4.1 Acknowledgements/Thankyou ➔ Loppet acknowledgement to the Organizing Committee & Groomers. Well organized event with lots of excitement. ➔ Thank you to Brandt Tractor for receiving the Packing Roller & loaning the trailer to Cam for delivery to the club.	Michael

2.0 STAFFING

Item	Responsibility
2.1 Trail and Facilities Attendant Check In ➔ Patrick has been very accommodating with the recent freeze & thaw cycles. The coordination of volunteer groomers has been going well. ➔ The process to monitor & report concerns regarding the snow machines & equipment is under review and is being developed further. Cam is the primary contact for all mechanical concerns & repairs.	Michael
2.2 Operations Coordinator Check In ➔ Ashleigh continues to more than fulfill the requirements of this role & reliably ensure weekend staffing.	Michael

3.0 NEW BUSINESS: OPERATIONS

Item	Responsibility
------	----------------



<p>3.1 Nordic Pulse Update</p> <ul style="list-style-type: none"> ➔ Overall, the response & feedback has been positive. Work with Nordic Pulse continues as opportunities for improvements are identified (eg. ski trail specific mapping). 	Michael
<p>3.2 2025/2026 Events</p> <ul style="list-style-type: none"> • Loppet. Held February 8. Good participation, encouraging feedback, & areas for improvement identified. 	Cori, Cam
<p>3.3 Communications & Marketing Report</p> <ul style="list-style-type: none"> ➔ Newsletter continues to be well received with a high open rate. ➔ Report reviewed: Fire Smart concerns, Nordic Pulse launched to membership, Wapiti Nordic online store, BMFF. Also, as needed, ongoing Operations Coordinator mentoring. Ashleigh managing bulk of social media posts. 	Michael for Christine
<p>3.4 North Stadium Porta Potty Proposal</p> <ul style="list-style-type: none"> ➔ Late spring plan: North parking lot location will be finalized & cleared for placement of the Port Potty. 	Cam
<p>3.5 Calforex Cup Debrief</p> <ul style="list-style-type: none"> ➔ The committee for the City Hosting Grant Application met last week. Anticipate a response next week regarding the success of this grant. 	Michael
<p>3.6 Operations Management Options</p> <ul style="list-style-type: none"> ➔ Four options presented for board consideration, along with pros & cons. <ol style="list-style-type: none"> 1. Ad Hoc Operations leadership by someone on the board. 2. Board member appointed to be the Operations Lead. 3. Board appoints or hires someone, not on the board, to be the Operations lead. 4. Board does not delegate responsibilities and overall expects to be involved in Operations decisions <ul style="list-style-type: none"> • Option #3 generally favoured. Would require role development & structure. And a Board contact. • Noted, Patrick & Ashleigh have been increasing their respective roles with greater independence. This is expected to continue, along with someone in an oversight role. • Past President role. Michael will fulfil this role for the upcoming year to assist the President. • Board encourage to seek out members. Focus on Governance with a defined scope, over Operations. 	Michael

4.0 FINANCIAL REPORT/FUNDING/GRANTS	
Item	Responsibility



<p>4.1 Financial Report</p> <ul style="list-style-type: none"> ➔ From a cash perspective, the club is still fine. The income for January is below the previous year's membership and below the plan presented in September. ➔ Motion 2026 Feb 25 #1: To accept the Financial report as presented. Moved by Cam, seconded by Matt. Carried (7-0). 	Serge
<p>4.2 Designation of Reserve Funds</p> <ul style="list-style-type: none"> ➔ The opening of two new savings accounts, Capital Reserve Buildings & Capital Reserve Equipment, reviewed by the club's CPA. There are no concerns. ➔ Motion 2026 Feb 25 #2: To open two new Savings Accounts as presented. Moved by Serge, seconded by Dan. Carried (7-0). 	Serge
<p>4.3 Questions for the Accountant.</p> <ul style="list-style-type: none"> ➔ Addressed in January, nothing further to add. 	Serge
<p>4.4 Grant Applications</p> <ul style="list-style-type: none"> ➔ \$5,000 in matching grants is coming available. Equipment needs & estimated costs identified (Ginzus x 2). Wish list item: Vaulted toilet for the north parking lot area. ➔ Donations received towards the purchase of three Ecoaim rifles: <ul style="list-style-type: none"> • Freedom Machines • Parents of child in the Biathlon Bears program • Rotary Club 	Serge
<p>4.5 Casino Wrap-up</p> <ul style="list-style-type: none"> ➔ The club should see the Casino funds in the next couple of weeks. 	Serge



5.0 GOVERNANCE	
Item	Responsibility
5.1 Spring General Meeting, Board Member Recruitment and April Board Elections ➔ Date & Time chosen: April 26 at 1 pm.	Michael
5.2 Association with National & Provincial Sport Organizations ➔ There are far reaching benefits and positive widespread value of being a member in good standing with our National Sport Organization, Nordiq Canada. The club has a legacy of being connected with our National Sport Organization that extends beyond the buildings and trails, to include embracing both recreational & competitive skiers, and overall contributing to the growth of cross country skiing. It is hoped this will continue.	Michael
5.3 Contract Work Process ➔ Funds have been approved for Christine will continue in her roll of Communications & Marketing for the club.	Michael

6.0 SUB-COMMITTEES	
Item	Responsibility
6.1 Equipment Sub-Committee <ul style="list-style-type: none"> • Tractor Progress: Paperwork has been signed & payment is in processing. Delivery of the tractor will be soon. • Packing Roller Progress: Delivered & ready to be put into service. • Leveling Drag Progress: Under review with the equipment subcommittee. 	Cam
6.2 Insurance & Multi-use Membership Sub-Committee ➔ Cori to follow-up with Oasis insurance and report back prior to the next meeting.	Matt
6.3 Equipment Sub-Committee ➔ Terms of reference for this committee under review to address membership structure. The committee needs members with the skills to address equipment needs.	Cam/Michael

7.0 DIRECTOR & COORDINATOR REPORTS	
Item	Responsibility
7.1 Treasurer: Nothing further to report.	Serge



7.2 Trails: Nothing further to report. Nordic Trails Coordinator Nordic Grooming Coordinator Multi-use Trails Coordinator	Cam Cam/Patrick Matt
7.3 XC development: • The Race Team had a successful Alberta Winter Games with very strong representation from the WNSC. Looking forward to the Arctic Winter Games.	Dan
7.4 Biathlon development: • For the first time ever, the Biathlon event at the Alberta Winter Games was held using Ecoaim rifles. Several athletes with the Biathlon program will be traveling to the Arctic Winter Games.	Michael/Cori
7.5 Programs: • Geo reported that the Mullet Dragon biathlon event proposal is upcoming.	vacant
7.6 Events	Eric
7.7 Marketing/Communications	Christine remotely
7.8 Funding	vacant
7.9 Director At Large	Ken
7.10 Secretary: Nothing further to report.	Cori
7.11 Vice President: Nothing further to report.	Cam
7.12 President: Nothing further to report.	Michael

8.0 IN CAMERA	
----------------------	--

Adjournment at 9:15 pm.

Next meeting Wednesday March 18 at 7:00 pm

Grooming Feedback	
Item	Responsibility
<ul style="list-style-type: none"> • Provide feedback if time and energy allows ➔ No further discussion at this time 	Cam