WAPITI NORDIC **Draft**

WNSC Board Meeting Agenda

Date	Wednesday, September 16th, 2026 @ 7:00 pm
Location	Steve Cooper Lodge
Attending	Michael, Cori, Greg, Cam, Serge, Matt, Dan, Robin via zoom
Regrets	Geo

1.0 MEETING OPENING

Item	Responsibility
1.1 Welcome	Michael
1.2 Approval of Agenda. • Scout camp road added to Summer Maintenance. ➡ Moved by Serge (carried)	Michael
1.3 Approval of Minutes ➡ Moved by Serge, seconded by Greg (carried)	Michael
1.4 Old Business / Business Arising	
1.4.1 Acknowledgements/Thankyou ➡ DGLW. Thanks to Lori & crew for this successful event. ➡ Mountain Bike signage. Thanks to Matt & crew for the signage on the Swamp Dodger & Pine Dodger trails.	Michael

2.0 STAFFING

Item	Responsibility
2.1 Trail and Facilities Attendant Check In ➡ Patrick continues to remove deadfall, tidy trail edges and general trail maintenance. He will be away for ~ 2 weeks in October.	Michael
2.2 Operations Coordinator Check In ➡ Ashleigh will be returning, sometime in the week after Thanksgiving. ➡ Michael will be reviewing various aspects of the position, such as hiring and managing the lodge attendants and getting ready for the kids programs ski rentals.	Michael

3.0 NEW BUSINESS: OPERATIONS

Item	Responsibility

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3.1 Summer Events & Programs — Greg, Cori, Michael, Matt

- E-bike demo. The bike demo will not be happening this year.
- Cowboys vs Aliens, September 26th. Everything ready to go, need volunteers.
- NWP Run with the Wolves, September 23rd. Michael has been in contact with Krista, they are good to go. Patrick will be their club contact. Further portable toilet discussion, to be reviewed again at a later meeting.
- Don't Get Lost in the Woods. Over 100 participants, the mid distance was very popular. Matt was the board contact for this event. Waiting for a report from Lori.

3.2 Summer Maintenance — Michael

- Lighting. Ongoing process to replace the traditional parking lot lights that haven't functioned properly for a number of years. Parking lot lights require a photocell, Dominic has ordered parts for these lights. Acquiring a lift to complete the light replacement project is tentatively planned for after Thanksgiving.
- Dirt work. Cam & Michael have identified the trails that could benefit from some dirt work to complement the extensive work that was completed last year. Identified areas include the narrow sections on Centre Blue & South Blue. Timing: Mid-October.
- Brush back. Cam has been working extensively on areas close to the lodge, he is currently working on Sun Dog. Cam will also be asking Doris & her crew to follow-up this edge clearing work with snips. The ongoing plan is to move the edge of the trails back, leaving the area neat and tidy so in the winter the whole trail can be efficiently rolled.
- Scout Camp Road. There has been recent heavy equipment damage to the Scout Camp road.The edges of the road are a mess, impacting the mountain bike trails. The road is now dished with lots of debris along the edges. Matt has contacted the representative from the Boy Scout group for more information.

3.3 School Groups / Celtics. — Michael

After an undetermined hiatus, the group is mountain biking again on the property, with 60 planned visits. Earlier this month, one of the instructors was severely injured on a very challenging section of trail. The importance of having the relevant insurance up to date & on file was reiterated. Moreover, Assumption of Risk paperwork needs to be completed by the Celtics. Michael has had a conversation with Kelsey from the Celtics, she now has the Assumption of Risk paperwork and will insure that it is completed. Moving forward, safety procedures have been identified including the Trail Forks app and orientation of instructors unfamiliar with the trails.

3.4 Outside User Group Requirements For further consideration: How is the club going to manage the rate that is charged to user groups and what the club will provide (eg. portable toilets)?	Michael
3.5 Winter Events Coordination • Funday Sundays. Focus on inclusive activities, challenge-type events, progressive skiing & chocolate sampling. Seeking ideas. • Loppet date chosen: February 7 • Wapiti Trail Completion Tracker. Well received, giving a medal (~$10.50) for those who ski all the trails. Estimated number of skiers who will complete: ~100 skiers. This will also be incorporated into Funday Sundays as a group ski to the lesser traveled trails (Grizzly, Camelbacks).	Michael, Cori

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4.0 FINANCIAL REPORT/FUNDING/GRANTS	
Item	**Responsibility**
4.1 Financial Report. • August financials not ready yet, they will be posted in a separate email for review. The club is receiving a steady income from Day Pass purchases.	Serge
4.2 Designation of Reserve Funds. • Further information will be provided at the next meeting. Serge will be attending a meeting on Oct 6 to deal with maturities.	Serge
4.3 Grant Applications. Nothing new to report.	Serge
4.4 Budget Preparation. • Budgets are due now. Draft budget will be ready by September 30th. The club's year end is September 30th. ➡ 2026 September 16 #1: Motion for the period of October 1 until the ratification of the 2026/2027 budget, scheduled for the Fall General meeting on Nov 22, that all operational costs continue as normal business operations with anything else to be brought forward to the board for review and discussion. Moved by Serge, seconded by Cam (carried 8 - 0)	Serge

4.5 Sponsorship Proposal. • The board reminded to send feedback regarding the sponsorship package that was emailed to the board several weeks ago. • Subcommittee being formed, along with Serge, Nikki Wallace (independent business owner) has agreed to be on the subcommittee. • In processing: Separate email account (gmail account) unique to sponsorship and one that would stay with the club. • Looking to develop a potential donors list, two steps identified: 1. Names of people the club has worked with in the past, even if it was an 'in kind' donation 2. Reaching out to the memberships to help develop a Sponsorship list • Board asked to email suggestions to Robin of potential sponsors, focusing on known sponsors of the club • Nordic Pulse - could be sponsored, similar to other ski clubs.	Robin
4.6 Potential "Goliath Expedition" Fundraiser • Serge has met with his counterparts at NWP, ongoing review, planning & sponsorship meetings planned.	Serge

4.7 Membership/Rates Discussion Considerations • Focus on proposed changes to the adult & seniors rate with the applied discount, and how will this be presented to the membership, with the understanding that the club is running at a deficit. • Board previously agreed: Kids membership associated with an adult membership. Kids membership alone will not be an option. • Youth membership alone will be an option, and will not be associated with an adult membership. • Student membership will be melded into the youth membership. • Marketing will be very important to communicate the new adult & senior membership base fee, with a significant discount offered for memberships sold in October. • Current seniors membership age, over 60 years, will remain as is, to be revisited next year. ➡ 2026 September 16 #2: Motion for the 2026 - 2027 season the base adult membership fee will be $200, base senior membership fee will be $160, with a 20% discount from October 1 to October 31 and a 10% discount from November 1 to December 31. Moved by Serge, seconded by Greg, carried (8 - 0) • Suggestion - Submission to the Newsletter advising the membership of the increased membership fee & associated discount. • Suggestion: Reduce the Kids Learn to Ski program fee. • Looking for a sponsor for the Kid's Learn to Ski program fee. ➡ 2026 September 16 #3: Motion, for the 2026 - 2027 season, child and youth base membership fee, children 0 to 3 years is free, children 4 to 12 years is $40 and youth 13 to 24 years is $70, with a 20% discount from October 1 to October 31 and a 10% discount from November 1 to December 31. The Nordiq Alberta fee would be applied on top of the base membership fee. Moved by Serge, seconded by Cam, carried (8 - 0). • Day Pass. In addition to the Nordic Day Pass (skiing), suggestion made to create a Multi-use Winter Trail pass (snowshoe, fat bike). Tabled to a future meeting. ➡ 2026 September 16 #4: Motion to add specific donation options to the zone4 membership page of $25, $50, $100 & other. Moved by Matt, seconded by Serge, carried (8 - 0). • Brief discussion of parking passes, enhanced zone4 capabilities and monitoring the parking lot for memberships.	Michael

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5.0 GOVERNANCE	
Item	**Responsibility**
5.1 Bylaw, Policy and Procedure Work • Acknowledgement extended to Robin who is diligently working working on this.	Michael

6.0 SUB-COMMITTEES	
Item	**Responsibility**
6.1 Equipment Sub-Committee • Retired tractor disposal.The tractor is listed & for sale. • Snow Shredder. For board awareness, this equipment item needs to go through the equipment subcommittee. Plan: The Snow Shredder will be a budget item from the equipment capital fund, to be brought forward to the board.	Cam
6.2 Sponsorship Sub-Committee • Members are Robin, Serge, Nikki and waiting to hear back from one other person	Robin
• Update and next steps	
6.3 Events Sub-Committee • Members are Cori, Robin & Davis. Seeking input & ideas from the board & general membership. Ashleigh responsible for creating an events calendar.	

7.0 DIRECTOR & COORDINATOR REPORTS	
Item	**Responsibility**
7.1 Treasurer	Serge
7.2 Trails Nordic Trails Coordinator Nordic Grooming Coordinator Multi-use Trails Coordinator	 Cam Cam/Patrick Matt
7.3 XC development	Dan
7.4 Biathlon development	Michael/Cori
7.5 Programs	vacant
7.6 Events	vacant

7.7 Marketing/Communications	Christine remotely
7.8 Funding	vacant
7.9 Directors At Large	Greg, Robin, Geo
7.10 Secretary	Cori
7.11 Vice President	Cam
7.12 President	Michael

8.0 IN CAMERA	
8.1	

Next Meeting: October 21

Adjournment at 9:36 pm