



WNSC Fall General Meeting Agenda

Date: Sunday November 24th, 2024 @ 2:00pm

Location: Steve Cooper Lodge

Attending: See Sign In sheet

1.0 MEETING OPENING	
1.1 Welcome ➤ <i>Call to Order @ 2:03pm</i>	Michael
1.2 Approval of Agenda ➤ <i>Moved by Randy; seconded by Leonard - CARRIED</i>	Michael
1.3 Approval of Minutes from the Spring GM 2024 ➤ <i>Moved by Cori; seconded by Leonard - CARRIED</i>	Michael
2.0 BUSINESS ARISING	
2.1 Lease Renewal > <i>Application has been accepted by AB Environment & waiting for approval. Meeting with the local Land Manager is pending.</i>	Matt
2.2 Multi Use Trail Plan Development > <i>Planning engagement session with members (Phase 1 = North end / Phase 2 = South); hoping to see some construction next summer / Fall 2025. Still need to build a cost estimate + finalized proposed map & plan, then seek Board approval, then share with AB Environment (include plan with Lease meeting).</i>	Matt
2.3 Arch Water Management Plan > <i>Had a subcommittee meeting in Spring 2024 to assess the problem (detailed report provided). Second year was better but have revamped the culvert (Eric, Tom, Franco & Ken) to divert the water before it gets to the culvert by 50 yards up from main culvert so that water will come out by wax test hill but not sure if this will create issues there. Test will be Winter 2024-2025. County may step in if there was an engineering solution to do with the arch – new culvert is flat and doesn't have enough elevation across it. Many factors converging on why it is challenging plus weather has been erratic so hard to say it was any one specific reason.</i>	Matt, Ken
3.0 NEW BUSINESS	
3.1 Trail & Facility Attendant Hiring > <i>This September saw our 18-year employee retire and move down east. Massive Thank You to Crawford for his dedication and years of service. Post the position on Indeed and received 120 applications which were narrowed down to</i>	Michael, Christine



<p>four very skilled candidates. Thanks to Doris, Matt & Michael for their volunteer time invested with this recruitment and onboarding process. Patrick was hired and is from down east and was formerly military & RCMP, proving to be a quick learner so far! Grooming and operations are going to be different this Winter initially, but timing will be a good fit for some new approaches. Majority of Patrick's work is winter based with some in the summer – his hours will drop down. Ongoing evaluation of how its working etc. with Michael providing monthly updates at Board meetings.</p>	
<p>3.2 Operations Coordinator Hiring > Had initially run a job posting for this position at the same time but quickly realized that it would take a lot of volunteer resources to recruit for two positions at once, plus no clear strong candidates. So focused on the Trail and Facility Attendant and Christine agreed to help cover this gap during Winter 2024-2025 then run the posting again in Spring 2025. This will include coordinating weekend Lodge Attendants (seeking people for this), adult ski lessons and general inquiries.</p>	<p>Michael, Christine</p>
<p>3.3 Off Season Work > During Spring 2024 evaluation it was identified that some culverts under existing trails are going to take some work. Lots of mowing and hand brushing was completed. Have identified some equipment that will need replaced in the neat future. Completed much needed replacement of the lumber on 3 x retaining walls (lodge, biathlon and fire pit) with concrete blocks instead = a longer term solution. Have touched up over 30 spots on trail system for grading & filling. Grass from last year was slow (dry) but came along and potential erosion spots were OK. Continued to do some brushing to push trail width back out – estimating we have lost 2ft+ to brush over the years of not maintaining this. Cement truck incident on 704A resulted in loss of some trees and on the upside, a new access gate. Remember to report any trail issues using the button on the Trail report web page.</p>	<p>Michael, Cam</p>
<p>3.4 Summer Event Report > Colour Run: May 10 with 100+ participants > Meet In The Middle: May 25th with 112 participants and the Triple Terrain Trekkers donated \$1,300 of the event proceeds to Wapiti Nordic (in addition to venue fees) which the Board voted to use for 30 x new lightweight V boards and a new picnic table for the north trail head. > Don't Get Lost in the Woods: September 7th had 89 registered this year and despite the smoky weather and adjustments we had to make, 75% of participants still completed the course and sent us their times. We were able</p>	<p>Christine</p> <p>Lori Brough (report)</p>



<p>to still hand out medals with the help of Trekkers Outdoors Ltd store (winners picked up their medals at their own convenience). Had a great response and estimated at net \$3,000 towards Club operations.</p> <p>> NWP had two events at Wapiti Nordic – the ACAC Grand Prix on Sept 14th with 54 participants and the Run with the Wolves on Sept 25th with 305 participants</p> <p>> High School XC Championships: October 19th – event went well and generated \$3,000 in venue though a lot of pre-work required from Wapiti Nordic reps (volunteers). Was good to be the host venue for a Provincial event like this.</p> <p>> Summer 2024 Mountain Biking Program: We had a total 32 athletes from all mountain biking programs. Our competitive athletes competed in one out of town race in Bragg Creek. Our numbers have been steadily declining after Covid where we had a big surge. I suspect many have gone back to their other sports. Still a great turnout with 5 coaches volunteering their time to the program. Fees collected: \$3,286 plus \$1,716 in additional membership fees.</p>	<p>Lori Brough (report)</p>
<p>3.5 Logo Refresh</p> <p>> Results of the Spring 2024 survey to members (127 responses) was 56% Yes to a logo refresh, 16% Unsure, 28% not in favor. Nature, skis, mountain bike were the top 3 “elements” that respondents wanted to see. Board made a motion in May to proceed and explore a new logo. In June 2024 the Board approved \$2,500 to refresh the logo only and ran a contest for conceptual ideas. Later decided to upgrade to a full Basic Visual Identity package at \$3,835 (includes a 15% not-for-profit discount courtesy of the successful graphic designed = Nine 10). Logo Subcommittee will report progress to each Board meeting with goal to have something to show Membership at the April 2025 GM.</p>	<p>Christine</p>
<p>3.6 Asset Disposal</p> <p>> Subcommittee has identified excess / surplus / end of life items in the maintenance shed and compound. A process to deal with disposal was drafted and presented to the Board. Assets included 2 x Alpines + push mower. Auction process in motion in the weeks prior to this meeting with bidding closed at the start of this meeting, and items awarded at 6:00pm today.</p>	<p>Geo</p>
<p>3.7 Grooming Plan</p> <p>> With the departure of Crawford, some new players have stepped forward to help guide the grooming program and train Patrick so that he can be integrated into the team. There will be some new systems and some changes, and over the last year have brought Geo and Cam in as volunteers to support the trail management portfolio. Geo (Winter Trails Coordinator) will be responsible for the overall</p>	<p>Geo</p>



<p><i>Winter 2024-2025 grooming plan, whereas Crawford had an established routine. Have taken Member feedback into consideration during the transition. At a high level the plan (weather depending) includes: weekly renovation of tracks, dividing the property into 5 x areas, groomed as scheduled, relying on group of volunteers, getting everyone up to speed, meeting insurance requirements, and ensuring operator equipment competency. Will be working in collaboration with Patrick, trying to take everyone's needs into consideration and grooming more in the late evenings to allow the snow in the classic tracks to set up better overnight before it is skied on. For the Forest trail, as requested and approved by the Board, have reversed the 5km loop to try it this year and will double track it where possible. New plan will not diminish what groups were receiving before.</i></p> <p><i>> Questions from the floor:</i></p> <ul style="list-style-type: none"> <i>• What about grooming for Jackrabbits? > no impact</i> <i>• What will happen with new snowfalls? > everything will be done across the board; on specific days grooming will be more for the maintenance.</i> <i>• Will south trails be part of the grooming rotation? > Yes</i> <i>• Do you plan to groom Meadow Loop? > Yes, will incorporate it as snow permits</i> 	
<p>3.8 Winter Program / Event Update</p> <ul style="list-style-type: none"> <i>• > Alberta Cup: Very excited with snow we have and excited to host. Working w Nordiq AB. Only 4 x weekends of racing this season so we should get good attendance + Masters too and 1 x para Nordic skier coming! Ages will be U8 to Masters. Hoping for 200+ athletes + encourage our Jackrabbits to race too. Seeking volunteers to sign up for Jan 25 & 26th. Have received City of GP Sport Hosting grant for this event and Biathlon Calforex Cup, also from County, ATCO to help cover expenses (e.g. timing \$5K) and hopefully find legacy outcomes too.</i> <i>• Calforex Cup: Have had to cancel the last 2 x years cancelled, but Wapiti Nordic can put on a good event.</i> <i>• Loppet: Planned for March 9th and may include Fat Bike + Snowshoe options?</i> <i>• Children Learn to Ski: Starts Sat Jan 4th; have 34 x kids registered so far and have room for 26 more. Tight for leaders – seeking more.</i> <i>• XC Development Team: Are in full swing and thrilled with snow; parents are helping with the AB Cup organizing committee and are excited about the season</i> 	<p>Liz</p> <p>Michael</p> <p>Cori</p> <p>Cori</p> <p>Amanda</p>



<ul style="list-style-type: none"> • <i>Biathlon: Have been training since July and have put in 4 x weeks on snow; have 15 x athletes with 3 x coaches. Some new young members joined too. Jan 18-19 is first competition in Canmore.</i> • <i>Chicks on Sticks = Had 70 x ladies registered last year! Doris and Melissa to lead again and they appreciate all the leaders who help out with this program.</i> • <i>School Program: Lots of skiing and guided snowshoe happening. Some are one offs and some attend multiple times. Have 25 x bookings for school groups already for this upcoming Winter! Plus have an arrangement with Celtics Sports Academy (own equipment and coaches) = 66 visits planned. So a lot of outreach to schools in the GP area!</i> • <i>Question from the floor:</i> <ul style="list-style-type: none"> - <i>Will there be any 6/8 packs race series this year?</i> <i>> unsure / depends on volunteer capacity.</i> 	<p>Randy</p> <p>Doris</p> <p>Doris</p> <p>Cori</p>
<p>3.9 Banff Mountain Film Festival <i>> NWP booked for Jan 10, 11 and 12, 2025, with Sunday show as a matinee again. Will have some local sponsors and prizes. Hope to see lots of Members + friends attending!</i></p>	<p>Christine</p>
<p>3.10 Equipment Subcommittee <i>> We have a shop full of aging equipment and need a plan for replacement before it times out. By April 2025 we should know what we need. Example: new mower. If we have a plan we can apply for grants 50% matching. Would like to get a cab unit for mowing / snow clearing / even grooming too. A lot of summer maintenance equipment is end of life.</i></p>	<p>Matt</p>
<p>3.11 Safe Sport <i>> It is a national program in Canada and applicable across all sports and Wapiti Nordic has to have it in place for 2025+ season. Biathlon AB & Nordiq AB have a suite of policies that we can use as templates. See SafeSport page on WNSC website. Have documented practices and processes for screening leaders. Goal is to create an environment where everyone is welcomed and thrives.</i></p>	<p>Michael</p>

4.0 FINANCIALS	Responsibility
<p>4.1 Financial Report and 2024-2025 Budget <i>> We will be using a 3 year rolling average going forward. Objective is a balanced budget with a small surplus. Events (internal and external) and races will help with revenues.</i> <i>> Year End was Sept 30, 2024 = showing \$61,000 to the good minus retaining wall expenses pending payment = approximately \$25,000 Net in part due to a low snow year in</i></p>	<p>Serge</p>

